

PLANNING YOUR PATHWAY

It's easy to get stalled when you're figuring out your next move. Using planning documents can help breakdown those big goals into smaller, actionable steps.

A planning sheet can address any goal and is customizable – make sure to add the important dates to your calendar so that you receive task reminders.



Example:

Dates	Goal	Key Actions	Key People	Complete (Note/Link)
June 2023 – July 2023	Apply for a Grant GRANT DEADLINE JULY 15 2023	1. Review Application Requirements 2. Organize Folder for Application 3. Ask for Letters of Support 4. Review and revise Core Documents/ Documentation 5. Apply	Myself – documents Letters of Support: - A. Mentor - A. Colleague - A. Pro	1. YES 2. 3. 4. 5.
June 2021	Grow Social Media	1. Prepare Images 2. Prep Text 3. Draft Posts 4. Schedule	Myself	1. 2. 3. 4.

GROWING CREATIVE CAREERS



Planning your Pathway:

Give it a Try!

Lay out one of your goals in the template. Add or change categories to make the template make sense for you.

Dates	Goal	Key Actions	Key People	Complete (Note/Link)

